



Giffordtown & District Community Council



Minutes of Meeting - Monday 6th May 2024

1. Chair's Welcome

Present: David Ellison (Chair), John Rae (Vice Chair), Barbara Groves (Secretary), John Kennett. Thank you to 1 member of the public who also attended.

2. Apologies.

Neil Brooks (Treasurer), Stewart Easson, Cllr. Lothian

3. Approval of minutes for meeting 4th March 2024. **Approved**

4. Reports:

4.1 Finance Report. Finance outlook referenced (appendix A). Confirmed accounts signed off (appendix B) **D. Ellison**

4.2 Speeding issues update. Spend of £600 already approved (confirmed price is £589). Propose to go ahead and purchase, however, check to be made with Neil Brooks (Treasurer). **D. Ellison**

4.3 Road Matters. Any items requiring attention to be reported to JR who will document and report to Fife Council. **J. Rae**

4.4 Community Resilience Planning. ATS installed. Scottish Power have advised that networks need to check installation at a cost of approx. £600. DE to check with Treasurer on how to progress spend approval. **D. Ellison**

5. Cllr Holt Actions:

5.1 Wind turbine update. Company now maintaining wind turbine have access to spare parts to maintain turbine. **CLOSED**

5.2 Concerns over IBAA spreading on landfill bing and potential for leachate.

5.3 Crossing of A92 at Lofty Bank is dangerous.

5.4 Issues with C57 road - pothole criteria document.

Cllr Holt not in attendance. Action for BG and DE to email Cllr Holt for an update on the open points. B. Groves & D. Ellison

6. Business arising from previous minutes:

6.1 Clearing of drainage cut-outs. **J. Rae. CLOSED**

6.2 Purchase of automatic Speedwatch circa £650. Covered under 4.3.D. **Ellison CLOSED**

6.3 Red Squirrel Project. Consider costs and confirmation this is of benefit to red squirrels. C/Fwd. **B. Groves**

6.4 Community Walks - book of local walks for the community. C/Fwd. **N. Brooks**

6.5 Notice board from Edentown available. **D. Ellison. CLOSED**

6.6 Request for Fire Department to give talk on fire safety. C/Fwd - in progress. **D. Ellison**

6.7 Request for Police to give talk on home security and rural crime. C/Fwd - in progress. **D. Ellison.**

6.8 Project Akin Oaks - offering between 1-6 free oak tree saplings to community groups (maybe individuals). **N. Brooks. CLOSED**

6.9 Free defibrillator grant. **N. Brooks CLOSED**

6.10 Paths - trialing of monthly maintenance plan on Coffin Road. DE emailed all impacted to arrange further meeting, no response as yet. **D. Ellison & N.**

Brooks

6.11 Spring Litter Pick. Suggestion made that Autumn litter pick could be carried out if supported by community. BG to liaise with SE at next CC meeting. **B.**

Groves & S. Easson

6.12 Contractors working at flooded bridge area. Flooding now cleared. **D. Ellison CLOSED**

6.13 Question on whether there should be life vests/rings at Gaddon/Birnie Lochs. Email has been issued to Fife Coast and Countryside Trust, awaiting response. **D. Ellison**

7. New Business

7.1 Kinloch Defibrillator donations proposal. Shortfall funding of £140. Suggested to send note around all Kinloch households to request donation. Donations to be sent to BG and will be deposited into CC account for onward payment to cover additional cost. B Groves

7.2 Kinloch Scottish Water adoption of water pipes. To be raised with Cllr Holt and included with issues for update (see section 5). DE will continue to do further research into the matter. In addition, BG to check with householders if they currently pay water rates as part of council tax bill. **B. Groves & D Ellison**

7.3 Discussion on CC workload, size of CC team and office bearers with a view to minimising workload due to other commitments. Agreed would endeavour to keep duties to minimum where possible. **ALL. CLOSED**

7.4 Agree next date for CC meeting. Optional 1st July 2024 - to be agreed. 2nd Sept, 4th Nov (AGM) & 2nd Dec to be agreed. **D. Ellison**

8. Correspondence

8.1 D-Day 80th Anniversary decorative collection. **B. Groves CLOSED**

9. AOB

9.1 Path opposite Zoo is impassable due to large tree. Suggestion to build path around back of tree to allow for pram/scooter access. Enquires to be made. **D. Ellison**

9.2 Public transport. Enquiries to be made on increasing frequency of local bus transport. **D. Ellison**

9.3 Request made for any seedling donations from the community to be used in the decorative planters. Current £50 budget spend to be progressed for summer planting. **D. Ellison**

Residents are invited to attend and participate. Comments/questions may be submitted via any community councillor by email or WhatsApp.

<https://www.thefivewayscommunity.com> | Email: giffordtownsecretary@gmail.com

Appendix A - Financial Outlook

Carry Forward from 2034/24		G&DCC Financial Outlook Plan: 2024/25												V13
E3,896.37		April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Grand Total
New Code	INCOME													
	Grant Wind Turbine	-	-	-	-	-	3,600.00	-	-	-	-	-	-	3,600.00
	FRC Community Council Grants	-	-	432.00	-	-	-	-	-	-	-	-	-	432.00
	Interest Bank Account	-	-	14.00	-	-	14.00	-	-	14.00	-	-	14.00	56.00
	Donations	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
	INCOME TOTAL	-	-	446.00	-	-	3,614.00	-	-	14.00	-	-	14.00	4,088.00
New Code	EXPENDITURE	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	YTD Actual
	Donations													
D1	Good Causes - National	-	-	30.00	-	30.00	-	30.00	-	30.00	-	-	-	120.00
D2	Good Causes - Local (Fife)	-	-	-	-	-	-	-	-	-	-	-	-	-
D3	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
	Sub Total	-	-	30.00	-	30.00	-	30.00	-	30.00	-	-	-	120.00
	Environment													
E1	Tree felling/ Verge Trimming	-	-	-	-	-	-	50.00	-	-	-	-	-	50.00
E2	Flowers/Bulbs/Tubs (E14,E15)	-	50.00	-	-	-	-	-	-	-	-	-	-	50.00
E3	APRS Membership	-	-	-	-	-	-	-	-	-	30.00	-	-	30.00
E4	Squirrel Run	-	-	-	-	-	-	700.00	-	-	-	-	-	700.00
E5	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
	Sub Total	-	50.00	-	-	-	-	750.00	-	-	30.00	-	-	830.00
	Community Resilience													
CR1	Safety (Autospeedwatch)	-	750.00	17.00	16.00	17.00	16.00	17.00	16.00	17.00	16.00	17.00	16.00	915.00
CR2	Communications (Radios)	-	-	-	-	-	-	-	-	-	-	-	-	-
CR3	Continuity (Generator)	500.00	-	-	-	-	1,600.00	-	-	-	-	-	-	2,100.00
CR4	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
	Sub Total	500.00	750.00	17.00	16.00	17.00	1,616.00	17.00	16.00	17.00	16.00	17.00	16.00	3,015.00
	Community Support													
CS1	Community Support (Individuals)	-	-	30.00	-	-	30.00	-	-	30.00	-	-	30.00	120.00
CS3	Common Good (Hamlets/Clubs)	-	-	150.00	-	-	150.00	-	-	150.00	-	-	150.00	600.00
CS4	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
	Sub Total	-	-	180.00	-	-	180.00	-	-	180.00	-	-	180.00	720.00
	Community Linkage													
CL1	Gazette Magazine	-	-	240.00	-	-	240.00	-	-	240.00	-	-	240.00	960.00
CL2	Paths Maintenance	20.00	20.00	20.00	20.00	20.00	20.00	-	-	-	-	-	-	120.00
CL3	Book of local walks	-	-	-	-	-	100.00	-	-	-	-	-	-	100.00
CL4	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
	Sub Total	20.00	20.00	260.00	20.00	20.00	360.00	-	-	240.00	-	-	240.00	1,180.00
	Operational Costs													
O1	Treasurers Expenses	-	-	10.00	-	10.00	-	10.00	-	10.00	-	-	-	40.00
O2	Secretaries Expenses	-	-	10.00	-	10.00	-	10.00	-	10.00	-	-	-	40.00
O4	Website Charges - WIX	-	-	-	-	-	-	-	-	-	-	-	120.00	120.00
O6	Hall Rental	-	-	-	-	-	-	-	-	180.00	-	-	-	180.00
	Sub Total	-	-	20.00	-	20.00	-	20.00	-	200.00	-	-	120.00	380.00
	Other													
S1	Other	-	-	50.00	-	-	50.00	-	-	50.00	-	-	50.00	200.00
	Sub Total	-	-	50.00	-	-	50.00	-	-	50.00	-	-	50.00	200.00
	EXPENDITURE TOTAL	520.00	820.00	557.00	36.00	87.00	2,206.00	817.00	16.00	717.00	46.00	17.00	606.00	6,445.00

Appendix B - Signed Off Accounts

Giffordtown & District Community Council Accounts 01/04/23 - 31/03/2024

Code	Notes	INCOME	31/03/2024	31/03/2023
I1		Grant Wind Turbine	3,599.85	3,230.98
I2		FRC Community Council Grant	424.84	422.32
I3		Interest Bank Account	77.38	33.49
I4	1	Donations	1,642.96	500.00
I5		Other	30.09	-
			<u>5,775.12</u>	<u>4,186.79</u>

Code		EXPENDITURE	31/03/2024	31/03/2023
D	2	Donations	200.00	1,600.00
E		Environment	427.68	280.00
CR		Community Resilience	2,401.64	1,926.60
CS		Community Support	414.75	759.00
CL	3	Community Linkage	3,513.10	1,020.99
O		Operational	277.60	247.48
M		Other	50.85	-
			<u>7,285.62</u>	<u>5,834.07</u>

INCOME OVER EXPENDITURE		31/03/2024	31/03/2023
	Income	5,775.12	4,186.79
	Expenditure	7,285.62	5,834.07
	Deficit/Surplus	(1,510.50)	(1,647.28)

STATEMENT OF FUNDS		31/03/2024	31/03/2023
	Balance Brought Forward	5,406.87	7,054.15
	Deficit/Surplus	(1,510.50)	(1,647.28)
	Closing Funds 31/03/2024	<u>3,896.37</u>	<u>5,406.87</u>

REPRESENTED BY

Bank a/c as at 31/03/24	3,896.37	5,406.87
Less unrepresented cheques	-	(50.40)
	<u>3,896.37</u>	<u>5,356.47</u>

Check - (50.40)

Signature on behalf of G&DCC



NEIL BROOKS

Treasurer - Giffordtown & District Community Council

Date

08.04.24

I certify that I have examined the accounts of the Giffordtown & District Community Council. To the best of my knowledge and belief, and in accordance with the information and explanations given to me, the accounts have been properly prepared from the records and are in agreement with these records.

Signature of Examiner



JOHNNIE BALFOUR CA

Position EXAMINER

Date 8/4/24

- 1 £900 donated from Rock Solid towards e-bikes. £500 donated from Howe Rotary towards defibrillator
- 2 £1000 in 2022 toward defibrillator at hall. £590 in 2022 towards hall roof repair.
- 3 Expenditure in 2023 towards e bikes and paths maintenance